

**CLEAR CREEK METROPOLITAN RECREATION DISTRICT  
CLEAR CREEK COUNTY, COLORADO  
BOARD OF DIRECTORS RECORD OF PROCEEDINGS  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
WEDNESDAY, FEBRUARY 23TH, 2022  
HOSTED IN PERSON AND VIA ZOOM**

**PRESENT:**

Board members present were Tom Harvey - President, Meghan Vickers - Vice President, Scott Yard - Treasurer, Sara Soderberg - Secretary, and Amy Saxton - Director at Large. Staff present were Cameron Marlin - General Manager, Samantha Dhyne - Director of Programming and Communications, Jennifer Garcia - Customer Service Coordinator, Gwen LaGrow - Administrative Manager, Caitlin Morris - Director of Childcare, and Jessica Okumus - Administrative Assistant. Members of the public present were Elisa Kletter.

**CALL TO ORDER:**

President, Tom Harvey, called the regular meeting of the Clear Creek Metropolitan Recreation District Board of Directors to order at 6:00 pm on the 23rd day of February, 2022.

**APPROVAL OF AGENDA:**

Megan Vickers motioned to approve the agenda, Amy Saxton seconded. Cameron Marlin asked to move the staff presentation to proceed directly after Public Comment. The motion passed unanimously.

**PUBLIC COMMENT:**

No public comment.

**STAFF PRESENTATION:**

Jennifer Garcia and Jessica Okumus provided an update to the Board regarding the recent Corporate Membership refresh project they have undertaken. This process has focused on streamlining the corporate membership billing process, moving from a wet sign in sheet, to providing membership cards to businesses. The new and enhanced standard agreement has two options, one where businesses can pay \$5 per visit, and a second that allows businesses and the District to trade for services. The new process will help ensure accurate billing, and is also much less time consuming for administrative staff.

**APPROVAL OF MINUTES:**

- **Work Session of the Board of Directors (January 12, 2022)**
- **Regular Meeting of the Board of Directors (January 26, 2022)**

Amy Saxton motioned to approve the minutes from the Work Session on January 12, 2022 with the amendment that Caitlin's name be updated, and the minutes from the Regular Meeting on January 26,

2022, with the amendment that under the PAWS park update, the timeframe for a future update be changed to 12 - 18 months, Scott Yard seconded, and the motion passed unanimously.

### **GENERAL MANAGER AND STAFF AREA REPORTS:**

Cameron Marlin relayed to the Board several updates, including that she had attended the Henderson Mine Quarter One Community Partnership panel meeting that was held the morning of Feb 23, 2022. Part of this update included that the life of the Henderson Mine is to be extended to 2038. In addition, letters of intent will begin to be accepted by the end of April by Henderson, at which time Cameron will reach out to Lalitha about the skatepark, early childcare, and the shooting range.

Last May, an agreement was established between Mountain Youth Network and the District in regards to the use of the District vans (at a fee of \$100 per day, up to \$300 per month). However there has been more usage by MYN than expected each month, so Cameron is looking to revise the agreement. Part of the agreement was also that MYN was to provide a youth advisor to CCMRD for 8 hours per month, and MYN has been unable to fulfill that obligation.

GOALS is requesting partnership with the District for multi-day trips, and have inquired about the possibility of purchasing vans with and/or extending a van rental agreement to them for the summer. The Board discussed what this agreement might look like, including how the usage of vans might affect potential District programming, van life, and logistics.

The Argo trails are slated to be open to the public by May, and Andy Marsh with the City of Idaho Springs has mentioned to Cameron that it would be a good collaboration to work with The Argo on an open house for the trails.

Cameron shared with the Board renderings of Block 57, the new development slated to be built on former Digger Field. Part of this includes an open green space that will take the place of the bus barn. This space could be very inclusive for all age groups and activities, including hosting outdoor group wellness classes. The plans also include a crosswalk from the rec center to the park. Meghan Vickers asked if there were still plans for CDOT to build a passageway across the highway, and Cameron noted that she gets the impression that there is still hope for this to happen. Scott Yard asked for the slide show to be sent to the Board.

Sara Soderberg asked about the surveillance in the building, and was there an upgrade budgeted for? Cameron noted that it was in the budget, with a plan to upgrade in three phases. The amount budgeted for this year was \$3,000. Scott Yard noted that the first steps would be to start looking to see what a full overhaul would cost, and was it possible to do the upgrade in stages. Cameron queried whether there might be grants to assist with this. The Board also discussed speaking with the City, to see if a partnership might be possible for exterior security.

### **Financial Reports**

#### **Treasurer's Report**

Scott Yard gave the Treasurer's Report, noting that total expenditures for the month were \$54,358 vs total revenue of \$52,769, with a total deficit of \$1,589 for the month. Scott noted that the deficit of the

budget with the minimal taxes that came in in January is ok. Sara Soderberg asked at what rate do the taxes come into the budget, and Gwen LaGrow noted that the largest amounts come in March and April. Scott noted that each area should be at 8% to be on track, and there are multiple revenue areas that are above that amount. Sara Soderberg motioned to approve the Treasurer's Report, Amy Saxton seconded. Sara asked that in line 44, the number listed here be removed. The motion passed unanimously.

### **Approval of Check Register**

Scott Yard asked for further information on the check that had been written for the diving board, and Samantha Dhyne clarified that there had been some needed repairs on it, and it was now back in working order. Tom Harvey asked about the liability payment, and Gwen LaGrow relayed that the payment is made up front. Tom asked about the elevator payments, with Cameron Marlin noting that there may continue to be issues with the elevator until all electric issues are resolved. Cameron also noted that a monthly fee is paid to the elevator company, plus any needed service fees. Amy Saxton motioned to approve the Check Register, Meghan Vickers seconded, and the motion passed unanimously.

### **NEW BUSINESS/ACTION ITEMS:**

#### **Early Childcare**

CCMRD has been asked to be the operator of a new Early Childcare, as well as to be a contributor to the employer group. The Board discussed what exactly this might mean, and ultimately decided that more information was needed before formally moving forward. Amy Saxton motioned that CCMRD supports the employer based early childcare groups concept, possible grant application, and supporting partnership or agreements, conditioned upon the receipt of a detailed explanation of what each participant employer will receive from or is obligated to the partnership in the exchange of it's financial and operational support, Sara Soderberg seconded, and the motion passed unanimously.

#### **Extending Hours of Operation**

Cameron Marlin noted that the facility has been increasingly busy, and therefore extending the hours Monday through Friday to 8:30pm now makes sense. Scott Yard motioned to extend the hours Monday through Friday to 8:30pm, Amy Saxton seconded. Meghan Vickers asked to amend the motion, to state that the aquatics area will still close at 7:30pm, and the motion passed unanimously.

#### **Loveland Corporate Passes**

CCMRD has facilitated a trade agreement through the corporate membership program with the Loveland Ski Club. Through this partnership, two corporate season passes have been provided to CCMRD for staff and Board to use.

**OLD BUSINESS:**

**May 2022 Election Update**

Cameron Marlin and Gwen LaGrow have worked together to get the requests for nominations on the website and in the Clear Creek Courant. The deadline for nominations is Friday, February 25th. While one self-nomination has been received, the nominee has stated that if there are the same number of applicants as openings (meaning that if all current Board members choose to stay on the Board), then they will withdraw their application. If no other self nominations are received by February 25th, then the election can be canceled on March 1st.

**Skatepark Update**

During the week of March 7th, Cameron Marlin will be organizing a "round table meeting" to be held at Tommyknockers Brewery. There will be presenters to advocate for the skate park and give the public a chance to voice their opinion.

**PAWS Park**

No new news to report

**ADJOURNMENT:**

Megan Vickers motioned to adjourn the meeting, Tom Harvey seconded, and the motion passed unanimously. The meeting adjourned at 8:57pm.

**Minutes submitted by:**

**Approved by:**

x \_\_\_\_\_